

**TOWN OF MACEDON  
GRIEVANCE DAY  
FACT SHEET  
MAY 23, 2023**

- Telephone number and location of Assessor's office:

Town Complex  
32 Main Street  
Macedon, NY 14502  
(315) 986-5932

- Dates, hours, and location for inspecting the tentative assessment roll:

Monday through Friday 9:00 AM – 4:30 PM  
Assessor's Office

- Date, time, and location for hearing formal assessment grievances:

**Tuesday, May 23, 2023**  
4:00 PM - 8:00 PM  
32 Main Street  
Macedon, NY 14502

- **Last date for filing assessment grievance complaint:**

**Tuesday, May 23, 2023**

- The Assessor **strongly** encourages each applicant to file by **May 16, 2023**. Applications that are submitted on/before May 16<sup>th</sup>, 2023 will be permitted to schedule a time slot to meet with the Board of Assessment Review. Time slots are scheduled on a 1<sup>st</sup> come basis. The sooner an applicant files, the better chance they will have of scheduling a time slot of their choosing. Applications that are received after May 16<sup>th</sup> will still be presented to the Board, but it is not guaranteed that there will be a spot available for the applicant to present their case to the board in person.
  - **No appointments with the Board of Assessment Review will be scheduled without the applicant submitting the RP-524 form.**
  - All applicants filing a grievance **MUST** provide 6 copies of the RP-524 form as well as 6 copies of all supporting documentation. The Town offices will not be able to make copies of supporting documentation.
- Equalization Rate/Residential Assessment Ratio/Uniform Percentage of Value for 2023:

**94%**